



# City of Sumner Multifamily Building Permit Application

(Please fill out ALL fields unless otherwise noted)

Community Development  
1104 Maple Street, Suite 250  
Sumner, WA 98390  
Tel. (253)299-5530 Fax: (253)299-5539  
[www.ci.sumner.wa.us](http://www.ci.sumner.wa.us)

**File Number:** \_\_\_\_\_

Site/Project Address (if available):		Parcel #:		
Owner:	Phone:	Email:		
Owner Address:		City:	State:	Zip:
Surveyor/Engineer/Contractor:		Phone:	Contractor License Number:	
Address:	Email:	City:	State:	Zip:
Contact Person:	Phone:	Fax:		
Contact Address:	Email:	City:	State:	Zip:
<b>Description of Project:</b>				

**Supporting Materials Required:**    ***NOTE: Projects over 4 units require SEPA review***

**Office Applicant - (please check off all applicable "applicant" boxes)**

This Application Form and Checklist

**Site Plan (To minimum 1:40 scale)**

**4 - Max Size 24" x 36"**

- Building envelope with building setbacks, full property lines
- Environmental constraints (wetlands, rivers, etc) delineated if any
- Streets in relationship to the proposed building including curb, alley, sidewalk, etc
- Location of easements (if any) utility connections from source, driveway access
- Stormwater/open space locations
- Parking configuration including handicap accessible spaces
- Existing and proposed contour lines
- Location of fire hydrants
- Separated Pedestrian connection to sidewalk

**Landscape Plan (Per Design Review)**

**Building Plans & Elevations (To scale 1/16" = 1 foot & Dimensioned Min.)**

**4 - Max Size 24" x 36"**

- Proposed use of the spaces and storage arrangements (i.e. bedroom, kitchen, etc)
- Design Review Conditions added to plans
- Structural design
- Elevations

**Washington State Energy Code Compliance Form**

**1 - Copy**

**Structural Calculations**

**2 - Sets**

