



# City of Sumner Preliminary Plat Application

(Please fill out ALL fields unless otherwise noted)

Community Development  
1104 Maple Street, Suite 250  
Sumner, WA 98390  
Tel. (253)299-5530 Fax: (253)299-5539  
[www.ci.sumner.wa.us](http://www.ci.sumner.wa.us)

**File Number:** \_\_\_\_\_

Site/Project Address (if available):		Parcel #:		
Owner:	Phone:	Email:		
Owner Address:		City:	State:	Zip:
Surveyor/Engineer/Contractor:		Phone:	Contractor License Number:	
Address:	Email:	City:	State:	Zip:
Contact Person:	Phone:	Fax:		
Contact Address:	Email:	City:	State:	Zip:

**Description of Project:**

**Supporting Materials Required:**

**Office Applicant - (please check off all "applicant" boxes)**

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**This Application Form and Checklist  
Preliminary Plat Drawing (Refer to SMC17.16.120)  
(Drawing shall include the following items)**

**4 - Full Sheet (24" x 36")  
4 - Copies (11" x 17")**

- ◇ Name of the proposed subdivision
- ◇ Vicinity sketch
- ◇ Critical Area Notices
- ◇ Geographic features indicated
  - Boundaries of the property to be subdivided
  - Property lines lying within the proposed subdivision
  - The location, right-of-way widths, pavement widths and names of all existing or platted streets
  - Location, widths and purposes of any existing easements
  - Location and size of existing sanitary, sewer, storm sewer and water lines
  - Location of existing sections and municipal corporation boundary lines
  - Location of any well used for water supply
  - Existing contour lines
  - Location of any existing structures lying within the proposed subdivisions
  - Geotechnical report may be required
  - Environmental constraints (wetlands, rivers, etc) delineated if any

**Legal Description  
Title Report**

**2 - Copies  
1 - Copy  
2 - Sets of labels**

**Mailing list of all property owners within 500 ft, 1000 if project is in M1 zone  
SEPA (SEPARATE checklist and application required – Please consult Staff)**

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.

\*\*BY LEAVING THE CONTRACTOR INFORMATION SECTION BLANK, I HEREBY CERTIFY FURTHER THAT CONTRACTORS (GENERAL OR SUBCONTRACTORS) WILL NOT BE HIRED TO PERFORM ANY WORK IN ASSOCIATION WITH THIS PERMIT. (building permits only)

\_\_\_\_\_  
SIGNATURE OF OWNER / AUTHORIZED AGENT

\_\_\_\_\_  
PRINTED NAME

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_