



City of Sumner Single Family Building Permit Application

(Please fill out ALL fields unless otherwise noted)

Community Development
cd@sumnerwa.gov

(253)299-5530

www.sumnerwa.gov

File Number: _____

Site/Project Address (if available):		Parcel #:		
Owner:	Phone:	Email:		
Owner Address:		City:	State:	Zip:
Surveyor/Engineer/Contractor:		Phone:	Contractor License Number:	
Address:	Email:	City:	State:	Zip:
Contact Person:	Phone:	Fax:		
Contact Address:	Email:	City:	State:	Zip:
Description of Project:				
Total construction valuation of the project (if no added square footage): \$ _____				

Supporting Materials Required:

Office Applicant - (please check off all applicable "applicant" boxes)

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | This Application Form and Checklist |
| <input type="checkbox"/> | <input type="checkbox"/> | Site Plan (1:40 scale) |
| | <input type="checkbox"/> | Full property lines, building envelope with building setbacks include any existing structures |
| | <input type="checkbox"/> | Environmental constraints (wetlands, river, etc) delineated if any |
| | <input type="checkbox"/> | Streets in relationship to the proposed building including sidewalks, curb, alley, driveway |
| | <input type="checkbox"/> | Location of easements (if any) |
| | <input type="checkbox"/> | Utility connections from main line to the building (water, sewer, and storm) |
| | <input type="checkbox"/> | Separated Pedestrian connection to sidewalk |
| | <input type="checkbox"/> | Existing and proposed contour lines |
| <input type="checkbox"/> | <input type="checkbox"/> | Floor Plans & Elevations (To scale 1/4" = 1 foot & Dimensioned) |
| | <input type="checkbox"/> | Proposed use of the spaces and storage arrangements (i.e. bedroom, kitchen, etc) |
| | <input type="checkbox"/> | Design Review Conditions incorporated into elevations (Consult Planning Department for applicability) |
| <input type="checkbox"/> | <input type="checkbox"/> | Washington Energy Code Compliance Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Structural Design and Calculations |
| <input type="checkbox"/> | <input type="checkbox"/> | Geotechnical Report (Consult Building Official) |
| <input type="checkbox"/> | <input type="checkbox"/> | PDF Copy of all submitted documents |

Other Questions:

Is this an ADU (Accessory Dwelling Unit)? Yes No

**If yes, please consult with planning staff for Design Review requirements*

Is this a new home that is part of a new subdivision? Yes No

**If no, an engineered drainage plan is required*

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.

****BY LEAVING THE CONTRACTOR INFORMATION SECTION BLANK, I HEREBY CERTIFY FURTHER THAT CONTRACTORS (GENERAL OR SUBCONTRACTORS) WILL NOT BE HIRED TO PERFORM ANY WORK IN ASSOCIATION WITH THIS PERMIT.**

_____ DATE: ____/____/____
 SIGNATURE OF OWNER / AUTHORIZED AGENT PRINTED NAME