City of Sumner
Multi-Family
Building Permit Application
(Please fill out ALL fields unless otherwise noted)

File Number: _____

Site/Project Address (if available):		Parcel #:		
Owner:	Phone:	Email:		
Owner Address:		City:	State:	Zip:
Surveyor/Engineer/Contractor:		Phone:	Contractor License Number:	
Address:	Email:	City:	State:	Zip:
Contact Person:	Phone:	Fax:		
Contact Address:	Email:	City:	State:	Zip:

Description of Project:

Total construction valuation of the project (if no added square footage): $_____

Supporting Materials Required:

<u>Office</u>   <u>Applicant</u> **- (please check off all applicable "applicant" boxes)**

Office	Applicant	
☐	☐	This Application Form and Checklist
☐	☐	**Site Plan (1:40 scale)**
	☐	Full property lines, building envelope with building setbacks include any existing structures
	☐	Environmental constraints (wetlands, river, etc) delineated if any
	☐	Streets in relationship to the proposed building including sidewalks, curb, alley, driveway
	☐	Location of easements (if any)
	☐	Utility connections from main line to the building (water, sewer, and storm)
	☐	Separated Pedestrian connection to sidewalk
	☐	Existing and proposed contour lines
☐	☐	**Floor Plans & Elevations (To scale ¼" = 1 foot & Dimensioned)**
	☐	Proposed use of the spaces and storage arrangements (i.e. bedroom, kitchen, etc)
	☐	Design Review Conditions incorporated into elevations (Consult Planning Department for applicability)
☐	☐	**Washington Energy Code Compliance Form**
☐	☐	**Structural Design and Calculations**
☐	☐	**Geotechnical Report (Consult Building Official)**
☐	☐	**PDF Copy of all submitted documents**

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.

**BY LEAVING THE CONTRACTOR INFORMATION SECTION BLANK, I HEREBY CERTIFY FURTHER THAT CONTRACTORS (GENERAL OR SUBCONTRACTORS) WILL NOT BE HIRED TO PERFORM ANY WORK IN ASSOCIATION WITH THIS PERMIT.

_____   _____   **DATE: _____/_____/_____**
    SIGNATURE OF OWNER / AUTHORIZED AGENT   **PRINTED NAME**