



City of Sumner Final Plat Application

(Please fill out ALL fields unless otherwise noted)

File Number: _____

(253)299-5530

www.sumnerwa.gov

Site/Project Address (if available):		Parcel #:		
Owner:	Phone:	Email:		
Owner Address:		City:	State:	Zip:
Surveyor/Engineer/Contractor:		Phone:	Contractor License Number:	
Address:	Email:	City:	State:	Zip:
Contact Person:	Phone:	Fax:		
Contact Address:	Email:	City:	State:	Zip:
Description of Project:				

Supporting Materials Required:

Office Applicant - (please check off all "applicant" boxes)

This application Form and Checklist

Final Plat (Refer to SMC17.16.130)

4 - Full Sheet (18" x 24")

The name of the subdivision

Legal description of the property being subdivided

Numeric scale, graphic scale, true north point and date of preparation of the final plat

The boundary line of the plat

The exact location, width and name of all streets, alleys and other public ways within and adjacent to the subdivision

The exact location, width and purpose of all easements and dedications for rights-of-way provided for public and private services and utilities

True courses and distances to the nearest established street lines, or sections or quarter section corner monuments which shall accurately locate the subdivision

Municipal, township, county or section lines

All lot and block numbers and lines, with accurate dimensions in feet and hundredths of feet

Delineation of the building envelope of each lot with setbacks indicated

The radii, internal angles, points of curvature, tangent bearings and lengths of all arcs

The accurate location of each permanent control monument.

All plat meander lines or reference lines along bodies of water shall be established as above, but not farther than 20 feet from the high water line of such body

Outlines and legal descriptions of any areas to be dedicated or reserved for public use

Outlines of any area to be reserved by deed covenant for common use of owners of property within the subdivision together with the purposes of such reservation

Any restrictions or conditions on the lots or tracts within the subdivision as required by the city council or at the discretion of the property owner

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The name and seal of the Washington State licensed land surveyor or Washington State licensed engineer responsible for preparation of the final plat, and a signed certification on the plat

A signed certification stating that the subdivision has been made with the free consent and in accordance with the desires of the owner or owners

Forms for the appropriate certifications of the finance director, city engineer, and director of community development

Proper delineation of any environmental constraints

Legal Description

2 - Copies

Title Report

2 - Copies

Recorded Covenants, conditions & Restrictions (if any)

2 - Sets

Permit Fee (Please Consult Staff)

NOTES:

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.

**BY LEAVING THE CONTRACTOR INFORMATION SECTION BLANK, I HEREBY CERTIFY FURTHER THAT CONTRACTORS (GENERAL OR SUBCONTRACTORS) WILL NOT BE HIRED TO PERFORM ANY WORK IN ASSOCIATION WITH THIS PERMIT. (building permits only)

SIGNATURE OF OWNER / AUTHORIZED AGENT

PRINTED NAME

DATE: ____/____/____