



# City of Sumner SEPA Application

(Please fill out ALL fields unless otherwise noted)

File Number: \_\_\_\_\_

(253)299-5530

[www.sumnerwa.gov](http://www.sumnerwa.gov)

Site/Project Address (if available):		Parcel #:		
Owner:	Phone:	Email:		
Owner Address:		City:	State:	Zip:
Surveyor/Engineer/Contractor:		Phone:	Contractor License Number:	
Address:	Email:	City:	State:	Zip:
Contact Person:	Phone:	Fax:		
Contact Address:	Email:	City:	State:	Zip:
<b>Description of Project:</b>				

## Supporting Materials Required:

Office Applicant - (please check off all "applicant" boxes)

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SEPA Application Form and Checklist  
4 copies of the completed SEPA Checklist  
Required fee (Please consult the Permit Specialist)

**Site Plan Drawing (To scale including ALL items below)  
(Prepared, stamped, and dated by a licensed surveyor)**

**4 - 11" x 17"  
2 - Full Sheet (24"x 36")**

- Legal Descriptions of existing and proposed lots
  - Vicinity map and site zoning
  - Property line dimensions and square footage of new lots
  - Existing public and private roads, driveway access and all easements
  - Existing and proposed fire hydrant locations or distance to the nearest hydrants
  - All major man-made features; drainage ditches, railroad tracks, etc.
  - Existing building locations and setbacks from property lines (if any)
  - Proposed access width
  - Building envelopes and lot number assigned to each lot
  - Location of nearest existing utilities including sanitary sewer, storm drainage, and water services
  - Environmental constraints identified and delineated (if any) such as wetlands, rivers, streams, slopes
- Other information as applicable from Pre-Application review comments (Wetland reports, etc)

Mailing list of all property owners within 500 ft, 1000 if project is in M1 zone – electronically (Excel)

**PDF Copy of all submitted documents**

I, THE UNDERSIGNED, SWEAR UNDER THE PENALTY OF PERJURY THAT THE ABOVE RESPONSES ARE MADE TRUTHFULLY AND TO THE BEST OF MY KNOWLEDGE. I ALSO UNDERSTAND THAT, SHOULD THERE BE ANY WILLFUL MISREPRESENTATION OR WILLFUL LACK OF FULL DISCLOSURE ON MY PART, THE AGENCY MAY WITHDRAW ANY DETERMINATION OF NON-SIGNIFICANCE THAT IT MIGHT ISSUE IN RELIANCE UPON THIS CHECKLIST.

**\*\*BY LEAVING THE CONTRACTOR INFORMATION SECTION BLANK, I HEREBY CERTIFY FURTHER THAT CONTRACTORS (GENERAL OR SUBCONTRACTORS) WILL NOT BE HIRED TO PERFORM ANY WORK IN ASSOCIATION WITH THIS PERMIT. (building permits only)**

SIGNATURE OF OWNER / AUTHORIZED AGENT \_\_\_\_\_

PRINTED NAME \_\_\_\_\_

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_