



# OWNER APPLICATION FOR UTILITY SERVICE

Owner Name:

Owner Phone #

Owner Mailing Address:

Tenant Name:

Service Location:

Start Date:

1. The Owner agrees to pay for the services provided in accordance with the rates now in effect or as subsequently increased or decreased by ordinance or resolution.
2. In the event of disconnection (water shut off) due to delinquency, all charges must be paid to restore service. The Owner will be notified prior to termination of service by written notice sent to the mailing address.
3. Utility charges are due upon receipt and become delinquent if not paid within 20 days of the billing date. A penalty of \$15.00 or 5% is added to all delinquencies (whichever is greater.) Disconnection is scheduled 40 days after the date of delinquency.
4. The City reserves the right to require cash to redeem any check returned by the bank for any reason.
5. The Owner will provide the City with an accurate mailing address for bills. The City will also mail bills to the Owner's tenant, or to a property management company, provided however that the Owner is always liable for payment of the charges incurred at the premises, whether occupied in person by the Owner or by the tenants.
6. The Owner will keep the meter or meters accessible at all times. The Owner agrees to pay for all damage to the meter which may occur through the act of negligence of the owner. The Owner is solely responsible for the maintenance of all pipes located on the Owner's property.

Owner Signature: \_\_\_\_\_ Date:

Return completed forms to the Finance Department in person or via fax. **Photo ID is required.**

*Utility Rates are subject to change. For the latest list of fees, go to [www.sumnerwa.gov](http://www.sumnerwa.gov) and look under Services, Utilities or refer to City of Sumner Municipal Code.*

**Late Fee:** 5% of owing balance or a minimum of \$15.00  
**Shut-off Fee:** \$40.00

**Non-Sufficient Funds (NSF) Fee:** \$40.00

For Office Use			
ID checked:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
		<input type="checkbox"/> Fax	<input type="checkbox"/> In Person

Finance Department | 1104 Maple Street, Sumner, WA 98390 | 253-863-8300 | Fax 253-299-5509  
utilities@sumnerwa.gov