



STREET TREE PERMIT APPLICATION

Property Owner Name:

Address of Adjacent Property:

Project Contact Name: .

Contact Phone Number:

Contact Email:

Insurance Coverage (Amount & Source):

TYPE OF PERMIT (please select one):

Tree Removal If there are multiple street trees at this location, please include a sketch in area below.

Number of trees to be removed:

Size of tree(s):

Type(s) of tree(s):

Reason for Removal:

Who Made this Determination:

Who will do this removal? Include address and phone number if other than property owner.

Tree Planting Please include a sketch of tree planting in area below.

Number of trees to be planted:

Type(s) of tree(s):

Source of trees (plus city location if from outside Sumner):

Yes, I will install a root barrier as well to protect my sidewalks.

Who will do the planting? Include address and phone number if other than property owner.

Major Tree Maintenance

Number of trees to be maintained:

Type(s) of tree(s):

Largest branches to be removed (diameter at widest point):

Describe proposed work:

Who will do this maintenance? Include address and phone number if other than property owner.

SITE DRAWING

If removal or maintenance is proposed, show location of street, structures, and all street trees, identifying those to be removed or maintained. If planting is proposed, show the distance from the new trees to curb, sidewalk, driveways, light and power poles, water meters, power poles, fire hydrants, street lights, alleys, street signs, and other features which affect the location of the trees. Attach additional sheets if necessary. See example sketch at end of form.

APPLICANT STATEMENT

I understand that Washington State Law requires you mark the utilities prior to any digging, and I will contact 1-800-424-5555.

I hereby certify that I have read and examined this application and all is said to be true under penalty of perjury by the laws of the State of Washington. All provisions of the conditions, laws and ordinances governing this type of work will be complied with whether specified herein or not.

Owner:

Date:

Contractor:

Date:

For Official Use

Inspection: _____ By: _____ ☐ Not applicable

Comments: _____

Permit Issued by: _____ Date: _____

Conditions of approval: _____

PROPER PLANTING DISTANCES

Minimum planting distances must be observed

Spacing between trees

Distance to curb: 3 feet

Small columnar: 20 feet

Distance to power pole: 10 feet

Small spreading: 30 feet

Distance to fire hydrant: 5 feet

Medium columnar: 30 feet

Distance to water meter box: 5 feet

Medium spreading: 40 feet

Distance to residential driveway: 10 feet

Large: 45 feet

Distance to a street light: 15 feet

Boulevard: 50 feet

Distance to commercial/industrial driveway: 15 feet

Specialty: determined by City arborist

Distance to alley right-of-way: 10 feet

Distance to street intersection: 30 feet

Distance to stop sign: 15 feet

INSURANCE REQUIREMENTS that apply

Purpose	Additional Requirements
Routine Care	No permit required, voluntary
Major care by abutting property owner	No additional requirements
Major care by contractor	<ul style="list-style-type: none">Commercial General Liability Insurance and \$500,000 per occurrence and \$500,000 general aggregate.City named as additional insured.Washington State Contractor's License; andSumner business license.
Removal by property owners	Hold harmless agreement
Removal by contractor	<ul style="list-style-type: none">Commercial General Liability Insurance and \$500,000 per occurrence and \$500,000 general aggregate.City named as additional insured.Washington State Contractor's License; andSumner business license.
Planting	Plan showing location, type, and size of trees with distances to curb, sidewalk, poles, signs, driveways, intersections, fire hydrants, and alleys.

SAMPLE SKETCH

