

Sumner Main Street Association (SMSA)

Rhubarb Days & Vintage Market

Vendor Application

June 24-25, 2023



Booth Hours / Shopping Hours:

10am-6pm, Saturday, June 24

10am-6pm, Sunday, June 25

Set-Up Time: 8-10am on June 24

Tear- Down Time: 6-8pm on June 25

(Security will monitor overnight on June 24)

BUSINESS INFORMATION

Please answer all questions completely

Business Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

Website: _____

VENDOR BOOTH INFORMATION

Please describe in detail the items/services you will be selling/promoting in your booth;
SMSA IS UNABLE TO PROCESS YOUR APPLICATION WITHOUT THIS INFORMATION.

“The Sumner Main Street Association works to stimulate economic growth and revitalization, enhance beautification, nurture historic preservation and ensure the vitality of downtown Sumner.”

_____ **SINGLE BOOTH** (10' wide x 10' deep) / **\$175.00**

_____ **DOUBLE BOOTH** (20' wide x 10' deep) / **\$350.00**

_____ **SINGLE BOOTH / NON-PROFIT** (10' wide x 10' deep) / **\$75.00**

Non-profit classification & ID number must be included for your application to be processed

Non-Profit ID# _____

_____ **FOOD TRUCK** (Street Parking) / **\$75.00**

TOTAL: \$ _____ . _____

PAYMENT METHOD

Submit completed applications to events@sumnermainstreet.com, or mail to the address below.

_____ VISA / MC / AMEX (*preferred*)

Card #: _____

Exp. Date: _____ Security Code: _____

Signature: _____ Date: _____

Zip Code (billing) _____

_____ Check

(Please make payable to 'Sumner Main Street Association')

Mailing Address:

Sumner Main Street Association
Attn: Rhubarb Days & Vintage Market
923 Kincaid Avenue
Sumner, WA 98390

QUESTIONS? Please contact us at events@sumnermainstreet.com or (253) 891-4260

SELECTION PROCESS & TIMELINE OF RHUBARB DAYS VENDORS

All applications will receive an initial evaluation starting March 1, 2023, with notice of acceptance as a vendor in Rhubarb Days no later than March, 15, 2023. Only after you have been selected as a vendor will your payment will be processed/deposited. Subsequent evaluations will continue on the 1st of every month following, with notice by the 10th. No applications accepted after June 1, 2023.

Sumner-based businesses and/or vendors in good standing from prior year Rhubarb Days may receive priority slotting in the case of excessive duplication of services/offerings, applications are then accepted in the order in which they are received.

RHUBARB DAYS & VINTAGE MARKET / TERMS & CONDITIONS

HOLD HARMLESS AGREEMENT

All Exhibitors & Vendors are required to sign the Hold Harmless Agreement. If the agreement is not signed, exhibitor/vendor will not be able to participate in SMSA's Rhubarb Days & Vintage Market. If you have questions regarding the Hold Harmless Agreement, please contact SMSA at events@sumnermainstreet.com or at 253-891-4260.

By signing this agreement, the exhibitor/vendor waives all claims against SMSA'S Rhubarb Days & Vintage Market, the Sumner Main Street Association, and the City of Sumner for any and all liability for any damage, injury, theft, or loss incurred before, during, or as a result of the SMSA's Rhubarb Days & Vintage Market event.

The exhibitor/vendor will indemnify and hold harmless SMSA's Rhubarb Days & Vintage Market, Sumner Main Street Association, and the City of Sumner from any and all claims, actions, or judgments arising from and related to the exhibitor/vendor's participation in the SMSA's Rhubarb Days event, including the acts of the exhibitor/vendor's employees and helpers.

_____ *Please initial that you have read and agree to the 'Hold Harmless Agreement' section.*

SALES TAX

Exhibitors/vendors are responsible for reporting and collecting sales tax under Sales Tax Code 1174.

_____ *Please initial that you have read and agree to the 'Sales Tax' section.*

CHILDREN'S ITEMS

Anyone who is selling children's items (example: toys & items that have small objects that can be swallowed) must show Proof of Insurance for liability purposes. You MUST email a copy of your Proof of Insurance to events@sumnermainstreet.com with your application.

_____ *Please initial that you have read and agree to the 'Children's Items' section.*

PARKING

There will be vendor parking available in the City lot just south of City Hall on Alder on a first-come, first-serve basis. If the lot is full, please find adjacent street parking. Remember, you want your customers to have the premium spaces to shop the event.

_____ *Please initial that you have read and agree to the 'Parking' section.*

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TRASH / RECYCLING

Each vendor is responsible for maintaining a clean booth space and work environment. Items not used in the operation of your booth need to be taken off-site; do not leave merchandise packaging and/or cardboard boxes in any area outside your space, including behind/near existing building and/or the food plaza area. All garbage needs to be taken to the appropriate receptacle. Prior to departure, each vendor must also ensure their booth space has been appropriately cleaned and is free of debris. Failure to meet this requirement will result in a clean-up assessment of \$100.00. In addition, you may be denied participation for future SMSA events.

_____ Please initial that you have read and agree to the 'Trash / Recycling' section.

REPRESENTATION

Rhubarb Days & Vintage Market is a community festival. As an event, we do not allow the sale of items featuring nudity, foul language, inappropriate content and/or political content.

_____ Please initial that you have read and agree to the 'Representation' section.

ACKNOWLEDGEMENTS

While participating in SMSA's Rhubarb Days, we ask that you adhere to the rules and guidelines established in this agreement and conduct yourself in a manner that ensures our attendees have a positive experience. Failure to comply could result in the vendor being asked to leave the event premises. If the vendor refuses to vacate, the vendor booth/trailer will be removed at the expense of the owner; in addition, the vendor will be prohibited from future SMSA events. If a vendor departs before the event has ended, she/he may be denied acceptance into future SMSA events. No "roving" sales allowed.

_____ Please initial that you have read and agree to the 'Acknowledgements' section.

CERTIFICATION OF APPLICANT

I have read and understand this application and certify that all information is true and accurate to the best of my knowledge. I understand that SMSA acceptance of this application does not constitute a commitment or agreement on the part of SMSA. In the event your application is not approved, your fee will be returned to you. Fees are non-refundable in the event of cancellation on the part of the vendor.

Vendor Signature: _____ Date: _____

Printed Name: _____ Date: _____

Questions?

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