**CITY OF SUMNER**

**REQUEST FOR QUALIFICATIONS FOR CONSTRUCTION**

**MANAGEMENT SERVICES FOR FEDERAL AID PROJECT STPUL-3290(011)**

**STEWART ROAD BRIDGE REPLACEMENT**

**INTRODUCTION**

The City of Sumner is seeking Statements of Qualifications from qualified consultants to provide Construction Management Services for the Stewart Road Bridge Replacement project to include construction management services, construction inspection, construction administration/document control, and special inspections. The Professional/Consultant Services Contract will be for approximately 60 months in duration with the option for the City of Sumner to extend it for additional time and money if necessary.

The City of Sumner reserves the right to amend terms of this “Request for Qualifications” (RFQ), to circulate various addenda, or to withdraw the RFQ at any time, regardless of how much time and effort consultants have spent on their responses.

Prospective consultants will be held to the ADA and Civil Rights requirements as adopted by the City of Sumner.

Aspects of this project may be subject to WA State Prevailing Wage rules, filings, and requirements.

Consultants will be considered for the following project:

**PROJECT BACKGROUND:**

The Stewart Road Bridge serves as a vital piece to the Stewart Road corridor and will alleviate the current bottleneck in the corridor to allow better traffic flow. The bridge will also support safe pedestrian movement across the bridge and connect to existing pedestrian facilities. This project replaces the existing two-lane bridge over the White River at Stewart Road. The new bridge will accommodate four lanes of traffic and a separate shared use path on the north side of the roadway. The adjacent intersections at Butte Avenue and 140th St Ct E will be modified to accommodate the new roadway grade and lane configurations. Additional information about this RFQ can be found at <https://sumnerwa.gov/> or upon request at the Permit Center counter located on the second floor of Sumner City Hall, 1104 Maple Street, Sumner, WA 98390.

# **EVALUATION CRITERIA**

Submittals will be evaluated and ranked based on the following criteria:

1. Qualification/Expertise of Key Staff Members;
2. Qualifications/Expertise of Firm;
3. Project understanding and approach;
4. Demonstrated understanding of relevant funding source requirements;
5. Familiarity with WSDOT/FHWA Standards
6. Familiarity with construction methods and standards;
7. Past Performance/References;
8. Approach to meet the DBE goal; and Qualifications, approach, and commitment;
9. Compliance with the identified submittal requirements.

The WSDOT Disadvantaged Business Enterprise (DBE) has evaluated the project and determined a mandatory DBE goal for consultants on this project of 19%.

# **SUBMITTAL**

Submittals must include the following information: Firm name and contact information, name of project lead and key staff, and number of employees in each firm proposed to the project. The submittal shall not exceed a total of 15 pages, including cover letter(s) and title page(s). Resumes will not be counted towards the maximum page count.

Please submit an electronic version of your SOQ in a single .pdf document by email to drewm@sumnerwa.gov or at the Permit Center counter located on the second floor of Sumner City Hall, 1104 Maple Street, Sumner, WA 98390 **no later than 2:00 p.m. on AUGUST 1st, 2024.** Hard copy submittals are not required. Submittals will not be accepted after that time and date. Postmarks will not be accepted to prove deadline satisfaction for submittals that are not in the City’s possession. Consultant is responsible for ensuring SOQ was received. Any questions regarding this project should be directed to Drew McCarty at (253) 299-5719.

Mailing Address: 1104 Maple Street, Sumner, WA 98390

**Estimated CM Procurement Schedule:**

 RFQ Advertisement: July 10th to August 1st, 2024

 SOQ Interviews: August 12th to the 16th, 2024

 Agreement to Public Works Committee for Review: September 3rd, 2024

 Agreement to Council for Approval: September 16th, 2024

**Americans with Disabilities Act (ADA) Information**

The City of Sumner in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Drew McCarty at drewm@sumnerwa.gov or by calling 253-299-5719.

**Title VI Statement**

“The City of Sumner, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Federal Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

**Dates of Publication:**

Courier Herald: July 10, 2024; July 17, 2024

Seattle Daily Journal of Commerce: July 10, 2024; July 17, 2024