



City of Sumner Conditional Use Permit Application

Community Development
1104 Maple Street, Suite 250
Sumner, WA 98390
Tel. (253)299-5530 Fax: (253)299-5539
www.ci.sumner.wa.us

(Please fill out ALL fields unless otherwise noted)

File Number: CUP-2024-0005

Site/Project Address (if available): 902/906/916 Kincaid Ave Sumner, WA 98390		Parcel #: 7985000603, 7985000604, 7985000610,		
Owner: City of Sumner	Phone: 2532995719	Email: drewm@sumnerwa.gov		
Owner Address: 1104 Maple Ave		City: Sumner	State: WA	Zip: 98390
Surveyor/Engineer/Contractor: TBD		Phone:	Contractor License Number:	
Address:	Email:	City:	State:	Zip:
Contact Person:	Phone:	Fax:		
Contact Address:	Email:	City:	State:	Zip:

Description of Project:

The project is within the park that is commonly referred to as "Heritage Park" The site for this Public Park project is a triangular area comprised of three separate parcels and bounded by City Right of Ways, Cherry Avenue to the West, Kincaid Avenue to the East and Maple Street to the South. The project will consist of four phases: Heritage Park Interim Park, Heritage Park North Tip & Activated Alley, Heritage Park, and Heritage Park Event Building.

Supporting Materials Required:

Office Applicant - (please check off all "applicant" boxes)

- This Application Form and Checklist**
- Site Plan** **4 - Copies (11" x 17")**
(No site plan required for interior tenant improvements) **1 - Full Sheet (24" x 36")**
 Building envelope with building setbacks
 Environmental constraints delineated
 Streets in relationship to the proposed building
 Location of easements (if any)
 Stormwater/open space locations
 Parking configuration
 Accessible spaces
 Location of fire hydrants
 Fire access lanes
- Floor Plans** **4 - Copies (11" x 17")**
1 - Full Sheet (24" x 36")
 Identification of the use of all areas
 Proposed use of the spaces and storage arrangements
 Design Review Conditions added to plans (if applicable)
- Cover letter addressing criteria of SMC18.48.050** **1 - Copy**
- Mailing list of all property owners within 500 ft, 1000 if project is in the M1 zone** **2 - Sets of labels**
- Permit fee** **(Please consult the Permit Specialist for the fee amount)**

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.

****BY LEAVING THE CONTRACTOR INFORMATION SECTION BLANK, I HEREBY CERTIFY FURTHER THAT CONTRACTORS (GENERAL OR SUBCONTRACTORS) WILL NOT BE HIRED TO PERFORM ANY WORK IN ASSOCIATION WITH THIS PERMIT. (building permits only)**

Drew McCarty
Digitally signed by Drew McCarty
 DN: C=US, E=drewm@sumnerwa.gov,
 O=City of Sumner, CN=Drew McCarty
 Date: 2024.07.24 13:19:18-07'00'
 SIGNATURE OF OWNER / AUTHORIZED AGENT

Drew McCarty
 DATE: 7 / 24 / 24
 PRINTED NAME